

The Director-General of the World Health Organization presents his compliments to the Members of the Western Pacific Region and has the honour to refer to [Rule 51 of the Rules of Procedure of the Regional Committee for the Western Pacific](#) and to the [Code of Conduct for the Nomination of the Regional Director of the Western Pacific of the World Health Organization](#) (the “Code of Conduct”) adopted by the Sixty-third session of the Regional Committee for the Western Pacific.

In accordance with Rule 51, not less than six months before the date fixed for the opening of a session of the Committee at which a person is due to be nominated as Regional Director, the Director-General shall inform each Member that he will receive proposals for the names of candidates for nomination by the Committee for the post of Regional Director. Such proposals shall be sent to the Director-General so as to reach him not less than twelve weeks before the date fixed for the opening of the session.

In this regard, the Director-General has the honour to draw the attention of Members of the Region to the following points:

- (1) Any Member of the Region may, in accordance with Rule 51, propose the name of one or more persons for the post of Regional Director, submitting with the proposal particulars of each person’s qualifications and experience.
- (2) In accordance with section B.I. of the Code of Conduct, Members are requested to make proposals using the “standard form for the proposal of name of persons for nomination of the Regional Director of the Western Pacific of the World Health Organization” annexed to the [Code of Conduct](#).
- (3) Proposals should be enclosed in a sealed envelope bearing the reference “RD WPRO 2018” and addressed to:

Director-General
c/o World Health Organization – Office of the Legal Counsel
Office 7058
20, Avenue Appia
1211 Geneva 27
Switzerland

No other form of address should be used.

- (4) In order to ensure safe receipt of proposals, it is recommended that proposals be sent by registered mail or hand delivered to the above address, with a request for receipt of delivery and that an additional copy be sent electronically to the following address: rdsnominatn@who.int.

- (5) Proposals should be communicated or dispatched in such a manner as to arrive at the headquarters of the Organization not later than **Friday, 13 July 2018** at 18:00 Central European Time.

As provided by Section B.II of the Code of Conduct, after the Director-General has dispatched copies of all proposals for nomination as Regional Director in accordance with Rule 51 of the Rules of Procedure:

(1) The Director-General will open on the web site of WHO a password-protected question-and-answer web forum open to all Member States and the candidates who request to participate in such a forum. When submitting proposals, Members are therefore kindly requested to indicate whether the persons proposed for the post of Regional Director are willing to participate in the question-and-answer web forum. A password and instructions related to the use of the web forum will be provided at the time the Director-General informs Members of the proposals received.

(2) The Regional Office will post on its website information on all candidates who so request including their curricula vitae as received from Members, as well as their contact information. The web site will also provide links to individual web sites of candidates upon request. Each candidate will be responsible for setting up and financing her/his own website. When submitting proposals Members of the Region are kindly invited to indicate whether the person proposed for the post of Regional Director is willing to post her or his curriculum vitae and contact information, as well as links to her or his individual website, if applicable, on the website of the Regional Office.

(3) Should candidates request to participate in the web forum and/or accept that their information as outlined above is posted on the web site of the Regional Office, Members are kindly invited to send a recent digital photo of the candidate (colour, 100x150 pixels, jpg format), which can be used in the context of the web forum and the posting of information on the Regional Office's web site, to the email address rdnomination@who.int.

Further information on the nomination process and the applicable rules and decisions, including a note by the Legal Counsel, will be made available on the Regional Office's website in due course.

The Director-General takes this opportunity to renew to the Members of the Western Pacific Region the assurance of his highest consideration.

GENEVA, 23 March 2018